

SECRET

108

13 November 1958

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MEMORANDUM FOR :

SUBJECT

: Report of Cable Secretariat Operations From
1 - 30 October 1958

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Cables Processed

1,185 or 6% of all cables processed were furnished to the Director compared to 1,500 or 8.3% for September 1958.

2. Personnel

a. During the month we lost one Cable Analyst who resigned and one Clerk Typist who transferred to FI/D. Offsetting these losses and the transfers of one Chief Typist to OC and one Cable Analyst to OTR in November, we interviewed and accepted four persons, each of whom we believe is a potential Cable Analyst.

b. We will leave the extra Mail and File Clerk/Courier loaned to us by DD/P on 10 November. We have been using this man to cover an additional late afternoon delivery of cables to WH Division and for special deliveries of temporary copies of high precedence traffic to divisions between 1600 and 1800 hours. To the extent that we are able to do so, we will try to continue the special deliveries of precedence traffic, but will have to discontinue the extra delivery to WH Division. It is our understanding that the Management Staff is recommending that our T/O be raised by one slot in order to make this service permanent, but we have had no word as to whether their recommendation will be approved by the DD/S.

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3. General

a. The Cable Handbook paragraph covering the revised DD/I Suspense System approved by General Cabell on 5 October was furnished to DD/S on 10 October for publication as soon as possible. The effective date of the new system is 1 November.

b. On 21 October the Cable Secretariat accepted the responsibility for complete dissemination of teletyped Glandestine Services Information Reports (TD Reports). This was done at the request of OCR and with the concurrence of DD/P in the interest of improving the speed of service for these reports to the Intelligence Community. X

c. The diversion of these reports from teletype channels to courier delivery reached a new high in October. Of the 1,178 reports processed, 1,167 or 99.07% were handled by courier. This compares favorably with the 91.5% diversion for July which was the first month in which improved courier service was made available to us. X

25X1A d. On the occasion of Maj. Gen. Robert A. Schow's retirement from the Army as ACSI, [] conveyed to the General his personal best wishes. During the course of their telephone conversation, the General stated that he was aware of the increased speed CIA has achieved in the processing and delivery of TD Reports, and went on to say, "I think you are doing a splendid job," presumably referring to the Agency's collecting, reporting and disseminating effort as a whole. I'm pleased to report this pleasant incident to you. However, it may pose something of a problem to []. He refuses to wash the car which heard the General's kind words!

25X1A e. We have had no further word on Management's study on ways and means of reducing cable volume wherein at our last discussion, it was understood that they would recommend establishing a position of Cable Control Officer and suggesting that I wear the additional hat. It is quite possible that in the final analysis, the position of Cable Control Officer will be determined to be not the best approach and that even though a Cable Control Officer is established, DD/P will consider that the person in the job must be an Operations Officer in the DD/P chain of command in order to be effective. If such should be the case, I would not be in opposition, just so the person was not located in my office and looking to me for the major portion of his support.

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1. On 28 October [redacted] representing the DD/I, reviewed one day's volume of incoming cables. He found no items of interest to discuss. As a matter of interest, the DD/I representative in 22 of such reviews has found only one cable of interest that was not disseminated to or suspended to DD/I.

[redacted]
Cable Secretary

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